

CARES Commission Meeting
March 11, 12 & 13, 2003
Agenda Outline 3/10

Tuesday, March 11th, day one

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| 8:00 a.m. | Commissioners' informal gathering, | <i>(Coffee & Danish)</i>
6th Floor Offices |
| 8:30 a.m. | Welcome and Introductions, Review Agenda, | <i>(Vice Chairman Vogel)</i>
First Floor, West Room |
| 8:45 a.m. | Demand Model with Planning Assumptions
A detailed briefing and discussion of the CARES Demand Model. <i>(Purpose is to provide the commission with a working understanding of the model sufficient for the commission to decide if the model is "reasonable." Commissioners will be asked to reach a conclusion about the reasonableness of the model at their April meeting.)</i> | <i>(Kathy Patterson)</i> |
| 12:00 Noon | Commissioners & staff lunch | 6th Floor Offices |
| 1:00 p.m. | Demand Model Continued | <i>(Kathy Patterson)</i>
First Floor, Central Room |
| 3:00 p.m. | Break | |
| 3:15 p.m. | Executive Session | |
| | Discussion Topics | <i>(Chairman Alvarez)</i> |
| | <ul style="list-style-type: none">• Commission schedule/timelines• Pre and Post Hearing Work and Timelines• Hearing Schedule Prototype• VISN Alignment• Commissioner Team Assignments• Staff Team Assignments | |
| 4:50 p.m. | A preview of Wednesday's Agenda | <i>(Chairman Alvarez)</i> |
| 5:00 p.m. | Adjourn | <i>(Chairman Alvarez)</i> |

March 12th Wednesday, day two

- 8:00 a.m. Commissioners' informal gathering, *(Coffee & Danish)*
First Floor, Central Room
- 8:30 a.m. Call meeting to order, *(Chairman Alvarez)*
First Floor, East Room
- 8:45 a.m. Questions and Answers on Demand Model *(Kathy Patterson)*
- 9:45 a.m. Design of CARES *(Jay Halpern)*
- 10:30 a.m. Market Areas, Gap Analysis, Access *(Allen Berkowitz)*
Briefing on Enrollment, market areas, how access is calculated, and
Validation after President's budget, gap analysis
- Noon Commissioners & staff lunch **First Floor Central Room**
- 1:00 p.m. Planning Initiatives *(Jill Powers and Jay Halpern)*
First Floor, East Room
Selection Process; Examples; Criteria; Analysis; Forecasts; Assumptions;
Validation; Senior review process with non VHA
- 3:00 p.m. Breakout with Teams *(Jay Halpern and staff)*
Work with Commission teams on sample planning initiatives to understand how to
assess. Review a PI; understand what to look for. Answer questions of teams.
First Floor, East Room
First Floor, Central Room
6th Floor, Room 613
- 4:00 p.m. Commissioners' Concerns/Thoughts *(Chairman Alvarez)*
First Floor, East Room
- 4:45 p.m. A preview of Thursday's Agenda *(Chairman Alvarez)*
- 5:00 p.m. Adjourn

March 13th Thursday, day three

8:00 a.m.	Commissioners' informal gathering	<i>(Coffee & Danish)</i> First Floor, Central Room
8:30 a.m.	Call meeting to order,	<i>(Chairman Alvarez)</i> First Floor, East Room
8:45 a.m.	Long Term Care Model	<i>(Jay Halpern)</i>
10:30 a.m.	Special Disabilities Populations	<i>(Barbara Chang, MD)</i>
Noon	Commissioners & staff lunch,	First Floor, Central Room
1:00 p.m.	Market Planning Criteria	<i>(Jay Halpern)</i>
3:30 p.m.	Adjourn	<i>(Chairman Alvarez)</i>
3:45 p.m.	Team meetings (Potential areas of discussion, how to accomplish required tasks. Identify areas of expertise. Discuss potential schedule.)	<i>(Teams)</i> First Floor, East Room First Floor, Central Room 6th Floor, Room 613